



Authorized Training Centre

Private Training for Google SketchUp™ PRO Updated 03/12/2009

Entourage Arts, offers private training for Google SketchUp* Pro. The course content mirrors the public training curriculum, however the course content can be adapted to the needs of your office.

Instructor/Student Ratio:

One instructor may accommodate up to 10 students

Two instructors may accommodate up to 20 students.

Pricing:

Full Day	
<i>1 Instructor</i>	\$3,330CA** per day; Atlantic Provinces \$2,820CA**
<i>2 Instructors</i>	\$5,500CA** per day Atlantic Provinces \$4.950CA **
Half Day**	\$1900CA*** per ½ day Atlantic Provinces \$1,500CA ***

There may be **additional fees** to cover travel and lodging for areas where we do not have a local trainer (Only Toronto and Halifax have local trainers at this time) unless class is scheduled to coincide with Public classes held in your region at the time.

*** Half Day Training is NOT available for all locations. Private training may be available in major metropolitan centres (Toronto, Halifax,) where we have resident local trainers.

Facilities and Equipment:

Private training sessions are held at the customer site. The customer must provide the room, the projector, the computers and IT support.

Refreshments are an important factor in facilitating concentration and we request that at a minimum, the customer provides pitchers of water, coffee & tea throughout the day. Provisions of snacks at break times is advisable; again for reasons of concentration and so that no time is lost should students need to procure them on their own.



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Computer Proficiency Requirements:

While Google SketchUp* is an easy and intuitive application, it does presume comfort with mousing skills typical of graphics and/or CAD type programs. Individuals who typically use the computer only for business uses such as e-mail and word-processing, will find the going much slower. Such individuals may fall behind at some points and may need to observe and follow as a demonstration until the next new topic is begun. An entire class comprised of such individuals will require about 1 to 1-1/2 hours more class time per module (eg: Essentials 1) than a group of more experienced users.

Incomplete Classes:

The class content has been time-tested and the allowance for each module is more than adequate for the average professional user. At times the particular participant composition of some classes dictates some small measure of extra time. We do endeavor to provide some additional time at lunch breaks and the end of day when required, and we ask students to be prepared for the possibility.

Should you feel that your group may require extra time beyond just a few minutes, either through inexperience or other factors, please advise us in advance so that we may plan the class accordingly. You will have a choice of modifying the material covered in the class (the manuals will be complete however) or, you may book extra time at an additional fee.

Please be advised that we cannot be held responsible if there is insufficient time to cover the class material when the majority of the individuals require significant assistance and extra time has not been pre-arranged.

Ordering and Scheduling:

For more information, please contact us through the forms on our site , or call 905-709-4664 in the Metropolitan Toronto Area or TOLL FREE: (888) 228-4441 elsewhere.

Training will be scheduled within 6 weeks of the order. The training date will be mutually agreed upon.

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